



**MINUTES**  
City Council  
Regular Meeting  
Tuesday, January 13, 2026

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Nichol called the meeting to order at 7:00 p.m. and announced a quorum was present.

City Council

Members Present: Mayor, Janet Nichol  
Council Member Place 1, Michael Holder  
Mayor Pro Tem, Council Member Place 2, Clay Ellis  
Council Member Place 5, James Branch  
Council Member Place 6, Tom Crowley

Member Absent: Council Member Place 3, Russell Summers  
Deputy Mayor Pro Tem, Council Member Place 4, Matt Wheatley

Staff Present: City Manager, Carl Alsabrook  
City Attorney, Jason Day  
City Secretary, Lauren Vaughns  
Assistant City Manager, Shannon Raymond  
Police Chief, Kirk Aldridge  
Fire Chief, Tanner Dietz  
Finance Director, Samantha Nelson  
Director of Development Services, Lacey Rodger

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. CITIZENS PARTICIPATION**

Jack Nelson, 902 St. Mathew Circle, spoke regarding 55 and over community in the city.

**D. CONSENT AGENDA**

Upon a motion by Council Member Crowley and a second by Council Member Holder, the Council voted five (5) for and none (0) opposed to approve the Consent Agenda as read. The motion carried.

1. Approve Minutes of the December 9, 2025 - Regular Meeting
2. Approve Minutes of the December 9, 2025 – Special Called Meeting
3. Monthly Revenue and Expenditure Report for November 2025
4. Authorize the City Manager to sign contracts and associated purchase orders with Henley Johnston and Associates for Materials Testing related to the Janet Nichol Municipal Complex and surrounding street and paving network, and any matters related thereto.
5. Authorize the City Manager to sign a professional services contracts and associated purchase orders with Birkhoff Hendricks & Carter, LLP for Water and Sewer Master Plan and Impact Fee Update, and any matters related thereto.

**E. BUSINESS**

1. Ratify the Community Development Corporation's Board of Directors decision regarding the purchase, lease, exchange, or value of real property located at 129 E. Main Street.

Upon a motion by Council Member Crowley and a second by Council Member Branch, the

Council voted five (5) for and none (0) opposed to ratify the CDC's purchase of 129 E. Main Street. The motion carried.

2. Ratify the Community Development Corporation's Board of Directors decision regarding the purchase, lease, exchange, or value of real property located at 114 E. Main Street.

Upon a motion by Council Member Branch and a second by Mayor Pro Tem Ellis, the Council voted five (5) for and none (0) opposed to ratify the CDC's purchase of 114 E. Main Street. The motion carried.

3. Discussion regarding City Manager update: Development, Capital Projects, and any matters related thereto.
  - Road, water, and sewer work around the new city hall is set to start next week
  - Chick-Fil-A construction is underway
  - Various roadway updates: FM 2642, FM 548, and FM 1777

**F. FUTURE AGENDA ITEMS**

1. Consider and act to determine and direct City Staff in scheduling topics for discussion at future City Council Meetings, and any matters related thereto.

Mayor Nichol requested a Council Workshop to review updates to the various city codes.

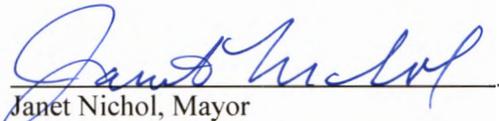
Council Member Holder requested an update on the railroad and mid-year salary adjustments for Police and Fire personnel.

Council Member Branch requested a review of the City's sign ordinance

**G. ADJOURN**

The meeting adjourned at 7:24 p.m. on Tuesday, January 13, 2026.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ROYSE CITY, TEXAS  
ON THIS 27TH DAY OF JANUARY 2026.**

  
Janet Nichol, Mayor

ATTEST:

  
Lauren Vaughns, City Secretary

