



Flatwork (Concrete) Permit Information Guide

Current Adopted Codes:

2018 International Residential Code (with regional amendments)

2018 International Building Code (with regional amendments)

****Commercial paving/parking shall be in accordance with the City of Royse City Technical Construction Standards and Specifications Manual.***

Permit Application:

- Complete Building Permit Application.

Plan Review/Permit Submittal:

Upload construction documents, items #1-2 digitally into MyGov or by email at permits@roysecity.com:

Residential- Use Project Template: Flatwork Permit (R)

Commercial - Use Project Template: Flatwork Permit (C)

1. Completed Building Permit Application.
2. Site Plan indicating all property lines, easements, and location of the proposed flatwork/concrete.
3. **All plan review feedback will be available through the MyGov Portal.**
4. No work may begin until the permit has been issued.
5. Inspections can be requested via MyGov, by email at permits@roysecity.com or by calling 972-524-4710.
6. Approved plans (min. 11 X 17) must be onsite for the inspection.
7. Permit fee- Residential \$100.00, Commercial: \$7.00 per every \$1,000.00 of value, \$100.00 minimum.

Residential Flatwork (Min. Requirements) (Sidewalks, patios, etc.)

1. 4" thick slab
2. Reinforcing Steel – No. 3 bars at 24" o.c. both ways.
3. Expansion joint placed where new work abuts existing concrete or adjacent to foundations.
4. Concrete shall be a minimum of 3,000 psi chairs required under pavement.
5. Dowel into existing concrete.
6. Chairs must support mat.

Residential Driveways (Min. Requirements)

1. Reinforcing Steel - No. 3 bars at 24" o.c., both ways.
2. Expansion joint placed where new work abuts existing concrete or adjacent to walls, foundation, curbs, etc.
3. Concrete shall be a minimum of 3,000 psi.
4. Chairs are required under rebar.
5. Redwood is required at property line.
6. Concrete at approach must be a minimum of 6" thick.
7. Concrete on property must be a minimum of 4" thick.
8. Minimum 5' radius at approach where adjacent to curb. (when applicable)
9. Dowel into existing concrete.