



Building Inspection Department  
141 W. Main St. / P.O. Box 638  
Royse City, TX 75189  
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permits@roysecity.com

# City of Royse City

## OSSF Transfer of Onwership

Property / Site Address: \_\_\_\_\_

CAD Property ID: \_\_\_\_\_ Permit #: \_\_\_\_\_

Date of Transfer: \_\_\_\_\_ \*Please include a copy of recorded new deed.  
Company name of current holder of Maintenance Agreement: \_\_\_\_\_ Date of Maintenance Agreement ends: \_\_\_\_\_

### Prior or Seller's Information

\*Please fill in all information known.

Property Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Mobile Phone : \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

### New Onwer / Buyer's Information

Property Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Mobile Phone : \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

### Please read and sign:

The undersigned understands that a properly installed sewage facility can malfunction. Increases in water usage, water leaks, seasonally high water tables, soil conditions, rainfall, and low evaporation rates can cause failure of the system. It is the owner's responsibility to correct, change, increase, or update the system due to the the malfunction of a properly installed system. In Royse City and surrounding counties, an owner of an OSSF requiring maintenance is required ot have a current maintenance contract with an approved contractor. Upon transfer of the property the contract should reflect agreement with the new owner within 30 days of sale or transfer of property. The owner must maintain and operat the facility as required by all City, State, and Federal regulations.

New Owner's Signature: \_\_\_\_\_  
Date of application transer: \_\_\_\_\_