
Fireplace Permit Information Guide

Current Adopted Codes:

2018 International Residential Code (with regional amendments)

Permit Application:

- Complete Building Permit Application.
- Register all sub-contractors with the City and list them on the permit application. Provide an accurate email address for the person responsible for the project for each sub-contractor doing work on the project.

Plan Review/Permit Submittal:

Upload construction documents, items #1-3 digitally into MyGov:

(Use Project Template: Patio/Pergola/Gazebo Permit)

1. Completed Building Permit Application.
2. A site plan (a survey plat is required) showing the location of the fireplace, with respect to the property lines, easements, and house.
3. **A combined set of construction plans containing the following information:**
 - Foundation plan.
 - A framing plan (include all dimensions for lumber/steel)
 - Masonry details.
 - Elevations.
 - Electrical details.
 - Plumbing details.
4. **All plan review feedback will be available through the MyGov Portal.**
5. The placement of outdoor fireplaces shall conform to all building setback requirements for single family dwellings as found in the City of Royse City Code of Ordinances.
6. No work may begin until the permit has been issued.
7. Approved plans (min. 11 X 17) must be onsite for the inspection.
8. Inspections can be requested via MyGov, by email at permits@roysecity.com or by calling 972-524-4710.
9. Permit fee- \$75.00.

