



Building Inspection Department
141 W. Main St. / P.O. Box 638
Royse City, TX 75189
972.524.4710
permits@roysecity.com

Current Adopted Codes:

2018 International Residential Code (with regional amendments)

2018 International Building Code (with regional amendments)

Permit Application:

- Complete Building Permit Application.
- Register all sub-contractors with the City and list them on the permit application. Provide an accurate email address for the person responsible for the project for each sub-contractor doing work on the project.

Plan Review/Permit Submittal:

Upload construction documents, items #1-3 digitally into MyGov:

Residential- Use Project Template: Construction Trailer Permit (R)

Commercial- Use Project Template: Construction Trailer Permit (C)

1. Completed Building Permit Application.
2. Site Plan indicating all property lines, easements, and setbacks of the proposed arbor, pergola or gazebo.
3. **A combined set of construction plans containing the following information:**
 - Site Plan showing placement of the Construction Trailer
 - Picture of Construction Trailer and materials to be used
 - Details of any driveways or sidewalks to be installed
4. **All plan review feedback will be available through the MyGov Portal.**
5. No work may begin until the permit has been issued.
6. Inspections can be requested via MyGov, by email at permits@roysecity.com or by calling 972-524-4710.
7. Approved plans (min. 11 X 17) must be onsite for the inspection.
8. Permit fee- \$100.00

Inspections:

- Once permit is issued, inspections can be requested via MyGov or by calling 972-524-4710.
- Inspection requests must be received by 4pm for next day inspection
- Typical inspections include as needed:
 - Electrical T-Pole
 - Plumbing Underground
 - Plumbing Sewer
 - Flatwork
 - Electrical Meter Release
 - Final